**Annexure - F**

**BRA/CH/867/02/2022**

**Embassy of India, Brasilia**

**\*\*\***

**Subject: Annual Maintenance Contract (AMC) for Cleaning of Chancery Premises**

**Proforma of Financial Bid**

*(to be submitted on official letterhead of the bidder)*

To

**Mrs. Sunila Krishnan, Head of Chancery**

Embassy of India, Brasilia

SES 805 Lote 245, Asa Sul, 70452-901 Brasilia-DF

Gentlemen,

I/We, the undersigned, am/are willing to enter into a contract and provide services of ‘Cleaning of Chancery-cum-residential complex’ in full and in accordance with the requirement laid down by the Embassy and to the entire satisfaction of the Embassy.

1. Our rate contract for maintaining the green space in the Embassy are given below: -

|  |  |
| --- | --- |
| **Description of services** | **Lumpsum price**  **(Monthly in R$)** |
| **Quotation for monthly maintenance (12 payments in a year), including the cleaning material/consumables charges, equipment or other incidentals.**  (Including supply of workmen and machinery for Cleaning in Embassy Complex as per scope of work detailed in Annexure E of this Tender document.  No. of cleaners to be deployed for daily maintenance | R$ \_\_\_\_\_\_\_\_ per month  Total number of Cleaners \_\_\_\_\_\_\_\_\_  Days From : Monday to Friday  Hours : 40 per week  Time : 0830 to 1730 hours |

I/We, agree that this offer will remain valid for a period of 180 (One Hundred and Eighty) Days from the date of Opening of bids.

Date: Name :

Place: Brasilia Signature :

Address :

Telephone :

Email :

Note : The person signing the financial bid should be competent to do so, and must submit a copy of documentary proof for the same.

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